DATACENTER READINESS TASKLIST

NO	Task Name	Duration	Start	Finish	Explanation
1	Partnership with Smartmatic	2 wks	Mon 1/30/12	Fri 2/10/12	Needs to be accomplished as soon as possible. Definitely before the RFP is released
2	Partnership with NATCOM	4 mths	Mon 1/30/12	Fri 5/18/12	Needs to be accomplished as soon as possible. It's imperative for obtaining the layer 2 (Transport), a necessity in the success of our data center stategic plan
3	Security Camera & Bio-Metric Systems	1 wk	Mon 1/30/12	2/10/12	Installation should be completed by Wednesday
4	Advertise positions for Datacenter	6 days	Tue 1/31/12	Tue 2/7/12	This process needs to start immediately
5	Datacenter Installation Completion	4wks	Mon 1/30/12	Thu 3/1/12	
6	Meet with Damas to plan MHD Migration	2 hrs	Fri 2/3/12	Fri 2/3/12	To determine the gameplan for migrating the MHD Sites
7	Acceptance of Building			Fri 2/10/12	This is an estimated turnover date
8	APC Mechanical Installation	1 wk	Mon 2/6/12	Sat 2/11/12	Based on required payment being received from MHD

9	Migration Plan Outline Approval	1 wk	Mon 2/6/12	Fri 2/10/12	Once a gameplan has been created, it will then be submitted to MHD Principals for approval
10	Develop eLearning Business Plan	3 wks	Mon 2/6/12	Fri 2/24/12	Meet with eLearnig team to determine the gameplan for migrating the eLearning digital content.
11	360 - Fire Suppression Installation	1 day	Thu 2/09/12	Fri 2/10/12	Tentative Schedule
12	Internet Access	1 wk	Thu 2/13/12	Mon 2/17/12	Tentative schedule based on approval and signing of contractual agreement with ACN. Needs to be active prior to UDT Installation. They will need this connection to perform testing.
13	Hiring Staff	9 days	Mon 2/13/12	Thu 2/23/12	
14	Cleaning	2 days	Thu 2/16/12	Fri 2/17/12	Confirmed
15	Furniture Delivery	2 days	Thu 2/23/12	Fri 2/24/12	Estimated time for delivery & setup
16	Fuel	1 day	Thu 2/21/12	Thu 2/23/12	
17	UDT Equipment Installation	8 days	Mon 2/23/12	Wed 3/2/12	Confirmed

18	Staff Orientation	1 day	Fri 2/24/12	Fri 2/24/12	
19	Training of Datacenter New Hires	3 mths	Mon 2/27/12	Fri 5/18/12	Starts after staff orientation
20	Burn in and Testing of Datacenter	1 mth	Fri 3/2/12	Thu 3/29/12	Next phase in the readiness process to be started immediately after the installation process is completed
21	Migration of MHD Network to Datacenter	3 mths	Fri 3/30/12	Fri 6/1/12	Provided our Layer 2 (Transport) is in place & migration plan is approved, we will begin the process of migrating MHD
22	Migrate Digital Content to Datacenter	1 wk	Mon 5/14/12	Fri 5/18/12	Once a gameplan has been created and approved by MHD Principals, the migration process will begin